

### Norfolk Music Productions Digidelivery Instructions

# Norfolk Music Productions **Digidelivery Instructions**

000	DigiDelivery	
Idle		
		Pause
Delivery Queue		
Delivery Name	Size	Type Status
Remove		Prioritize: 🛨 🛨
		New Delivery

#### **Download & launch the Digidelivery Client Software\***

\*you can download the software here: http://www.digidesign.com/digidelivery/clients Click "New Delivery"



Name the delivery

-Give the delivery a name (i.e. Artist "Title" New Guitar Parts)

**Drag & Drop the files/folders into the window** You could also click "Add Files or Folders" to browse for files/folders

#### Click "Next"

\varTheta 😑 🔿 (delivery name will display here)

You must have a DigiDelivery account to send a delivery.

Server Account

	— or enter ———
Host:	http://24.227.125.131
Username:	norfolkclient
Password:	••••
e	Add to Favorites

⊖ ⊖ (delivery name will display here)



**Enter the following information in the appropriate fields:** Host: http://24.227.125.131 User: norfolkclient (contact the studio for the password)

Click "Next"

Click "Accounts"



## Norfolk Music Productions **Digidelivery Instructions**





Click the box next to "Eric Schilling" then click "OK"

Enter the appropriate information into each field -Use the "Message" field to type a note regarding the delivery

#### Click "Send" to deliver the file



(Save Summary...) (Back) (Send)

Once you see the green checkmark, your delivery has been sent. Click "New Delivery" if you need to send something else or simply quit the Digidelivery Client software.

> Norfolk Music Productions http://norfolkmusic.net • (p) 407.403.6607